



Flute Lesson Contract

Hello! I look forward to helping you becoming a fabulous flautist and musician!!

The purpose of this document is to explain what you can expect (and also what will be expected of you), should you decide to take flute lessons. Please read carefully and then fill out all of the necessary information. Upon conclusion, sign and date the contract.

If you have any questions, please forward them to:

leonor.k.javier@gmail.com or call (325) 518-8100

Student's Name: _____ **Age:** _____

Parent(s) or Guardian(s) Phone: (____) _____

Address: _____

Parent(s) or Guardian(s) Email: _____

Flute Playing Ability Level (Please Check One).

_____ Beginner: Generally 0-3 years of playing.

_____ Intermediate: Generally 4-8 years of playing. Has experience playing basic solos in addition to large ensemble work (middle or high school band, etc.)

_____ Advanced: Has studied privately or has extensive solo experience and ensemble playing, such as High School or Youth Orchestra/Wind Ensemble, etc. Possibly wants to study music in a college setting. If checked, please provide a repertoire list on the back of this form.

****As a courtesy to the student and parents, the first lesson is complimentary and serves to gauge what we will work on should****

1. Parent and Student Expectations

1.1 All lessons will be given once a week. Lessons will be 30, 45, 60 minute increments, based on my availability and your preferences.

1.2 Students must provide their own transportation to and from lessons.

1.3 Students will be given a notebook in the first lesson. This should be brought to each lesson, and I will write goals, reminders, etc. in it weekly. Each student will be expected to complete their assignment prior to their next lesson. I am available by email or telephone in the event that a student should require help during the week.

2. Payment

2.1 Although the lessons will take place weekly, they must be committed to a two week basis and payment will be expected in full no later than the first lesson every other week. If payment is not made on the first lesson of every other week the lesson may be cancelled; however, if payment is not made by the start of the second lesson, the lesson WILL be cancelled and all lessons will cease until the payment is caught up.

2.2 Tuition per bi-weekly is \$50 for 30-minute lessons, \$60 for 45-minutes, \$70 for 60-minutes

2.3 Payments can be made monthly as well: \$100 for 30-minutes, \$120 for 45-minutes, \$140 for 60-minutes.

2.4 I accept cash, check or card (paypal, square or venmo)

3. Attendance, Cancellations, and Termination

3.1 In the event that a lesson must be cancelled, 24 hours notice is required. If the lesson cannot be promptly rescheduled, you will either receive (1) a full refund for the cancelled lesson, or (2) credit in the amount of the missed lesson.

3.2 If student fail to show up for scheduled lesson, you will not be entitled to a rescheduled lesson or a refund for the lesson's cost. In the case of illness or injury, you are eligible for a refund or credit after presenting a doctor's note.

3.4 Punctuality is very important. Please call if you are going to be more than 5 minutes late. If you are late for a lesson, that is time that you will forfeit. This time will not be rescheduled, and no refund will be given.

4. Required Materials

4.1 Students must have their own equipment, including a flute in working condition, tuner, and metronome. Though using a smart device with a tuner/metronome app is acceptable.

4.2 Students will be informed of the required music materials at lessons and are responsible for purchasing materials directly, unless otherwise provided. Even if I present a material that is optional to purchase, please understand that it is still highly encouraged that the student purchase a copy, especially for advanced students or music major aspirants.

4.3. Due to copyright laws, I cannot make copies of my materials for students.

If any term or provision of this Studio Policy and Agreement is illegal or invalid for any reason, such provision is severable from the rest.

THE UNDERSIGNED HAS READ THIS STUDIO POLICY AND AGREEMENT, AND FULLY UNDERSTANDS AND AGREES WITH ITS TERMS, CONDITIONS, AND PROVISIONS.

Student Signature: _____ **Date:** _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____ **Date:** _____